

Alvah N. Belding Memorial Library

302 East Main Street, Belding Michigan 48809

Regular Meeting of the Alvah N. Belding Library Board

Library Board Minutes from February 24, 2020

Library Board Members Present: Kathy Lehman, David Riches, Carla Gunderson, Jan Lamborne

Director: Britney Dillon

Members absent: Annette Visser

Guests Present: Betty Jenkins

1. **Call to Order and Roll Call:** Meeting was called to order by Kathy Lehman at 5:32. A motion was made to excuse Annette Visser by Carla Gunderson and seconded by Jan Lamborne. Motion passed.
2. **Approval of the Agenda:**
The Agenda was amended to include:
Library Board Members will judge the Lego Contest tonight
Motion made by Jan Lamborne and support by Kathy Lehman to approve the amended agenda. Roll called and motion passed.
3. **Approval of the Minutes:**
The minutes were amended to include:
10 Trustee comments
Motion made by Kathy Lehman supported by Carla Gunderson. Motion approved with correction
4. **Public Comment:** None

Library Reports: Director's Report, Youth Services Report, Circulation Report, Donations Report and Monthly Financial Report were all reviewed. These reports were received for filing.

Comments on Reports:

Director's Report: Electrician difficulties – will contact another if Britney doesn't hear from current person, she will let the board know.

Youth Services: Good comments – 4 classes of 6th graders visited library

Circulation: Numbers are up, internet usage down, wireless up.

5. Notice of Paid Bills:

Comments on Report:

Takes awhile to get amended #'s into revenue/expenditure report

Boiler Pump #2 fixed

Book Farm discussion

Yoga class & Yard games discussed. Motion made by Carla Gunderson,

Supported by Kathy Lehman. Motion passed

6. **Communication and Correspondence:** Newspaper articles.

7. **Unfinished Business:**

a. **Third Party Agreement** – no update

b. **Strategic Plan**

Vote on amendment

David Riches made a motion to approve with corrections, Carla Gunderson supported. Motion passed.

c. **Policy Manual**

Proposed vacation

Discussion

Option # 2

Motion made by Carla Gunderson and seconded by Jan Lamborne, effective as of January 1, 2020. Motion passed. Britney will put it in the Policy Book and the board will get a copy next month.

8. **New Business:**

a. Board will Judge Lego Contest

6 year old's & under

7-12 year olds

Rate with 1, 2, or 3

9. **Public Comment:** None

10: **Trustee Comments:**

a. **Annette Visser** – absent

b. **Carla Gunderson:** How are we coming with the chairs? Britney: First 2 sets are here, old chairs need to be sold.

c. **David Riches:** Questioned about mural & progress. Britney: Mr. King was here Saturday and made sketches.

d. **Jan Lamborne:** No comment

e. **Kathy Lehman:** Hand sanitizers. Britney: Computers wiped down each day. Sanitizers are placed by ramp door. Carpet? Britney: Flooring estimate for different flooring.

f. **Britney Dillon:** I have started process of becoming a Notary, as well as Betty Jenkins and Kelly.

11. **Motion to adjourn** was made by Kathy Lehman and seconded by Carla Gunderson At 6:30 p.m.. Motion passed.

Respectfully submitted by Janice Lamborne, Library Board of Trustees Secretary